

## ISLE OF ANGLESEY COUNTY COUNCIL Scrutiny Report Template

<b>Committee:</b>	Corporate Scrutiny Committee
<b>Date:</b>	16 <sup>th</sup> February, 2021
<b>Subject:</b>	Corporate Scrutiny Committee Forward Work Programme
<b>Purpose of Report:</b>	Assist the Scrutiny Committee in considering, agreeing and reviewing its forward work programme for 2020/21
<b>Scrutiny Chair:</b>	Cllr Aled Morris Jones
<b>Portfolio Holder(s):</b>	Not applicable
<b>Head of Service:</b>	Lynn Ball, Head of Function (Council Business) / Monitoring Officer
<b>Report Author:</b>	Anwen Davies, Scrutiny Manager
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<b>Local Members:</b>	Applicable to all Scrutiny Members

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### 1 - Recommendation/s

The Committee is requested to:

**R1** agree the current version of the forward work programme for 2020/21

**R2** note progress thus far in implementing the forward work programme.

### 2 – Link to Council Plan / Other Corporate Priorities

Effective work programming is the foundation of effective local government scrutiny. Our Scrutiny rolling forward work programmes are aligned with the corporate priorities of the 2017/2022 Council Plan and corporate transformation programmes – ensuring the role of Member scrutiny makes a tangible contribution to the Council's improvement priorities.

### 3 – Guiding Principles for Scrutiny Members

**To assist Members when scrutinising the topic:-**

**3.1** Impact the matter has on individuals and communities [focus on customer/citizen]

**3.2** A look at the efficiency & effectiveness of any proposed change – both financially and in terms of quality [focus on value]

**3.3** A look at any risks [focus on risk]

**3.4** Scrutiny taking a performance monitoring or quality assurance role [focus on performance & quality]

**3.5** Looking at plans and proposals from a perspective of:

- Long term
- Prevention
- Integration
- Collaboration
- Involvement

[focus on wellbeing]

#### 4 - Key Scrutiny Questions

### 5 – Background / Context

#### 1. Background

1.1 Effective work programming is the bedrock of an effective local government scrutiny function<sup>1</sup>. Done well, work programming can help lay the foundations for targeted and timely work on issues of local importance demonstrating where Member scrutiny can add value. Good practice advocates two key issues at the heart of the scrutiny forward work programme:

- i. Challenge around prioritising work streams
- ii. Need for a member-led approach and interface with officers.

#### 1.2 Basic principles of good work programming<sup>2</sup>

- Work programming should not be a “start-stop” process
- Complementary work programmes for separate scrutiny committees
- Balance between different methods of work
- An effective process for reporting / escalating issues to the Executive
- Input and views of internal stakeholders
- Close working with the Executive
- Links with the Annual Scrutiny Report (evaluation and improvement tool).

#### 2. Local context

2.1 There is now a well-established practice of forward work programming which are now rolling programmes focusing on the quality of scrutiny with fewer items, to add value. They are an important tool to assist Members in prioritising their work and are discussed with the Senior Leadership Team and Heads of Service. Both committees review the content of their work programmes on a regular basis, to ensure that they remain relevant and keep abreast with local priorities. Our local forward planning arrangements now ensure greater focus on:

- Strategic aspects
- Citizen / other stakeholder engagement and outcomes
- Priorities of the 2017/2022 Council Plan and transformation projects
- Risks and the work of inspection and regulation
- Matters on the forward work programme of the Executive.

**Outcome:** rolling work programmes for scrutiny committees which are aligned with corporate priorities.

2.2 Committee chairs lead on developing the forward work programmes and are submitted to the monthly Scrutiny Chairs and Vice-chairs Forum and for approval at each ordinary meeting of the scrutiny committees. The Forum is

<sup>1</sup> A Cunning Plan? Devising a scrutiny work programme, Centre for Public Scrutiny (March, 2011)

<sup>2</sup> A Cunning Plan? Devising a scrutiny work programme, Centre for Public Scrutiny (March, 2011)

considered an important vehicle to oversee these programmes and jointly negotiate priorities.

2.3 **“Whole council” approach to Scrutiny:** our work programmes provide a strong foundation for our improvement programme, ensuring the role that Scrutiny plays in the Authority’s governance arrangements:

- i. Supports robust and effective decision-making
- ii. Makes a tangible contribution to the Council’s improvement priorities
- iii. Continues to evolve

#### 2.4 **Impact of the current Emergency on the Committee’s Work Programme**

The current period (**managing the emergency response to the Pandemic, the Recovery Period and gradually returning to the New Norm**) are extremely challenging periods for the Council and every other public organisation throughout Wales as we continue to face the challenges of the Covid-19 emergency and it is inevitable that this will impact on the Committee’s work programme. As a result, the Council has changed its way of working as a result of the global health emergency. During an emergency period, governance and accountability are of key importance.

The Centre for Public Scrutiny proposes a specific scrutiny model as a result of the pandemic, which in conjunction with the Council’s Committee Strategy provides a structure to inform the Committee’s work programme. A summary is provided below:

- i. Focus on a smaller number of key issues around “life and limb” aspects of local people’s lives
- ii. Maintain a “watching brief” over Council services, performance and financial matters
- iii. **Specific elements of the Scrutiny Model**
  - Overview of the Council’s response to Covid-19
  - Specific overview of *life and limb* matters (social care legislation, safeguarding children and adults; public health)
  - Continued overview of the Council’s financial matters
  - Act as a conduit for community experiences.

### 3. **Issues for consideration**

3.1 The Scrutiny Committee receives regular update reports on the implementation of its forward work programme. A copy of the current 2020/21 work programme is attached as **APPENDIX 1** to this report for reference and includes changes made to the work programme since the Committee last considered the document.<sup>3</sup>

3.2 Where appropriate, items may be added to the Committee’s forward work programme during the municipal year. Requests for additional matters to be considered for inclusion on the work programme can be submitted via the Members Request Form for an item to be considered for Scrutiny. Requests are initially considered by the Scrutiny Chairs and Vice-chairs Forum, using the following criteria:

<sup>3</sup> Meeting of the Corporate Scrutiny Committee convened on 17<sup>th</sup> November, 2020

- the Council's strategic objectives and priorities (as outlined in the Council Plan 2017/2022)
- the ability of the Committee to have influence and/or add value on the subject (A Scrutiny Test of Significance Form will be completed).

**6 – Equality Impact Assessment [including impacts on the Welsh Language]**

Not applicable for this overarching issue but will be considered as an integral part of preparing for specific proposals to be submitted for consideration by the Committee.

**7 – Financial Implications**

Not applicable.

**8 – Appendices:**

Corporate Scrutiny Committee Forward Work Programme 2020/21

**9 - Background papers (please contact the author of the Report for any further information):**

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**ITEMS SCHEDULED FOR SCRUTINY → SEPTEMBER 2020 – APRIL, 2021**  
**[Version dated 28/01/21]**

**Note for Stakeholders and the Public:**

A [Protocol for Public Speaking at Scrutiny Committees](#) has been published by the Council.

Should you wish to speak on any specific item at a Scrutiny Committee then you should register your interest by submitting a written request using the form available as soon as possible and at least 3 clear working days prior to the specific Committee meeting. You can access information about the meeting and which items being discussed by reading this Forward Work Programme. Contact the Scrutiny Manager if you have any queries

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<b>CORPORATE SCRUTINY COMMITTEE</b>	<b>PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE</b>
<b>September, 2020 (14/09/20)</b>	<b>September, 2020 (21/09/20)</b>
Scrutiny of the Council's Response to Covid-19 Emergency (including the financial impact)	Public Services Board Annual Report 2019/20
Committee Forward Work Programme for 2020/21	Scrutiny of Partnership Aspects: Council's Response to Covid-19 Emergency
	Committee Forward Work Programme for 2020/21
<b>September, 2020 (22/09/20)</b>	
Social Services Improvement Plan Progress Report and Social Services Improvement Panel Progress Report	
Annual Report of the Statutory Director of Social Services 2019/20	
<b>October, 2020 (20/10/20)</b>	<b>October, 2020 (22/10/20)</b>
Corporate Preventative Strategy	Schools Progress Review Panel Progress Report
Annual Performance Report 2019/20	Community Safety Partnership Annual Report: 2019/20
Committee Forward Work Programme for 2020/21	Green Waste Collection Fees
	Committee Forward Work Programme for 2020/21
<b>November, 2020 (02/11/20) (Meeting cancelled)</b>	<b>November, 2020 (10/11/20)</b>
	Public Services Board- scrutiny of governance arrangements
	Governance Arrangement 2 - North Wales Economic Ambition Board
	Annual Report: Regional Partnership Board (Part 9: Health and Social Services)
	Pooled Budgets (Learning Disabilities)
	Committee Forward Work Programme for 2020/21

<b>CORPORATE SCRUTINY COMMITTEE</b>	<b>PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE</b>
<b>November, 2020 (17/11/20) [Q2]</b>	
Monitoring Performance: Corporate Scorecard Q2: 2020/21	
Annual Delivery Plan 2020/21	
Finance Scrutiny Panel Progress Report	
Committee Forward Work Programme for 2020/21	
<b>December, 2020 (10/12/2020)</b>	
Schools' Modernisation Programme – Llangefni area (Y Graig & Talwrn)	
<b>December, 2020 (17/12/2020)</b>	
Schools' Modernisation Programme – Llangefni area (Corn Hir & Bodffordd)	
<b>January, 2021 – Cancelled</b>	<b>January, 2021 (19/01/21)- Cancelled</b>
<b>February, 2021 (16/02/21) [budget 2021/22]</b>	<b>February, 2021 (09/02/21)</b>
Final Draft Budget Proposals 2021/22	GwE Progress Report 2020/21: supporting schools during Covid 19 pandemic
Finance Scrutiny Panel Progress Report	Estyn: Local authority and regional consortia support for schools and PRUs in response to COVID-19
Committee Forward Work Programme for 2020/21	Supplementary Planning Guidance – Accommodation and Facilities
	Committee Forward Work Programme for 2020/21
<b>March, 2021 (08/03/21)</b>	<b>March, 2021 (11/03/21)</b>
Social Services Improvement Plan Progress Report and Social Services Improvement Panel Progress Report	Public Services Board - scrutiny of progress on delivery of the Well-being Plan
Housing Revenue Account Business Plan (to be confirmed)	Equality Annual Report 2020/21
Monitoring Performance: Corporate Scorecard Q3: 2020/21	Climate Change (to be confirmed)
Llangefni Golf Course	North Wales Safeguarding Board Annual Report 2019/20
Committee Forward Work Programme for 2020/21	Committee Forward Work Programme for 2020/21
<b>April, 2021 (12/04/21)</b>	<b>April, 2021 (14/04/21)</b>
	Update: Gwynedd and Anglesey Additional Learning Needs and Inclusion Partnership
Committee Forward Work Programme for 2020/21	Committee Forward Work Programme for 2020/21

**Items to be scheduled:**

**Transformation of Learning Disabilities Day Opportunities**

**Schools' Modernisation Programme- Llangefni/ Amlwch areas**

**Council's Response to Covid-19- matters to follow up at the request of the Corporate Scrutiny Committee (14/09/2020):**

- **Wellbeing of Council staff and communities**
- **Monitoring the effectiveness of the Track and Trace system**